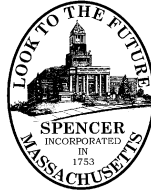


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

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Minutes of Meeting held February 12, 2014

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: Norman Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Gregory Karpowicz, Chief Water Systems Operator
Jill Gallagher, Jr. Clerk
Debra Graves, Sr. Clerk

Meeting was called to order at 5:10 P.M.

Read and accepted minutes for January 8, 2014

Reviewed invoices & signed vouchers

Signed quarterly commitment

Maple Street School Water Bill - Postponed until March Water Commissioners Meeting

Reviewed Meter Shut-off list

53 Cherry Street -- Partial payment agreement. Resident wants to change the dates (biweekly checks) Water Commissioners reviewed payment history. Norman motioned to accept the date changes, seconded by Robert, unanimous vote.

9 Holmes Street- Resident requested an abatement for July & October water bills due to a leak. Resident did not show. Robert motioned to deny abatement, seconded by Norman, unanimous vote.

18 Brown Street – Resident looking for agreement regarding hardship. Water Commissioners reviewed payment history. Norman motioned to send termination notice, seconded by Robert, unanimous vote.

70 Temple Street – Resident sent letter requesting Water Commissioners waive January water bill #124543 \$189.92, because the house was vacant. Water was shut off 1/16/14. Robert motioned to deny abatement, seconded by Norman, unanimous vote.

28 Lincoln Street – Resident asked to be allowed to pay Water bills in three installments of \$298.63 a month for three months. (Amount owed \$895.89) Water Commissioners reviewed request. Norman motioned to accept payment plan, and no late fees will be added at this time. If the agreement is not followed late fees will be added. Seconded by Robert, unanimous vote.

15 South Street – Has agreement would like the remaining balance of \$398.70 to be added to the agreement. The water is off (12/12/13). Water Commissioners reviewed water bills. Norman motioned to abate \$30 late fee and \$30 off/on fee, seconded by Robert, unanimous vote.

Public Meeting Adjourned at 6:15 PM, motion by Norman, seconded by Robert, unanimous vote.